Exiting a Student from a READ plan, PALS

Since this guide is to help you EXIT students, that student will have a READ plan link in his/her APAS record.

In order to exit the child from a READ plan, we have to start in APAS. When starting, the box next to READ Act should say “yes” - you have to change it to “Inactive” - then hit Continue to move into the plan.
### Goals for the Year

**READ Act**

**READ Plan**

<table>
<thead>
<tr>
<th>Student Plans</th>
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<tbody>
<tr>
<td><strong>READ</strong></td>
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<tr>
<td>Actions</td>
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**Supporting Documents**
Since the child had a READ plan, you likely already checked the Winter PALS scores. Please update this record to include the Spring scores showing s/he passed, and then click “Finalize Selections.”
**SCREENING ASSESSMENT**

If you pulled the screen in through the Background Information (as shown on page 3), you don’t need to do anything with the Screening Assessment section.

**PROBE**

You can ignore the Probe if the student passed the summed score.

If the student didn’t pass the summed score (screen) but did pass the probe and hence the testing doesn’t indicate a significant reading deficiency, then you should enter the Probe results in “Probe (Quick Check) - 3.”

**Do the Screening and Probe (Quick Check) Assessments currently indicate an SRD?**

You’ll change this drop down (by the arrow) to “No, student does not have a significant reading deficiency.”
Save yourself some typing! Click on the blue words “Exit Rationale” to display reasons for exiting.

Follow the numbers in the Status section! Once you’ve done #4 (saved and closed), then you’re done!

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